



EAST IRONDEQUOIT CENTRAL SCHOOL
TRANSPORTATION DEPARTMENT
125 KANE DRIVE
ROCHESTER, NY 14622
(585) 339-1526 • FAX (585) 339-1529
<http://www.eastiron.org>

Susan K. Allen
Superintendent of Schools
John D. Abbott
Deputy Superintendent
Kathleen F. Callon, CDPT-SNT
Director of Transportation
(585) 339-1526
Transportation@eastiron.monroe.edu

January, 2018

Dear Parent(s):

On the reverse side of this letter is a Private/Parochial/Charter School Transportation Form for the 2018-2019 school year. Per New York State Education Law, a new form must be submitted to the District prior to **April 1, 2018** to receive transportation services for the 2018-19 school year. This **must be done every year**, even if you are currently receiving transportation. This deadline is necessary in order for us to budget funds to provide this service.

Failure to meet the April 1st deadline requires a written explanation as to why the deadline was missed. This written explanation does not guarantee the Request will be granted. Late request can only be accommodated after the deadline if there is no additional cost to the district. You can use one form for up to three students as long as all students attend the same school.

We only service "like transportation services". This means we only service bell times until 3:30PM, the same times that we service public schools. We do not service mid-day bell times for half-day programs. We will only provide busing for the same number of early dismissal days as we do for our public schools.

East Irondequoit School District provides transportation on an equal basis to pupils in public schools and those attending private/parochial/charter schools. Our current policy provides transportation for pupils in grades K-5 who live more than ¼ mile from school, grades 6-8 who live more than ¾ mile from school, and grades 9-12 who live more than 1 mile from school.

It is necessary for you to complete the transportation/attendance form for your student if they plan on attending a Private/Parochial/Charter school even if they do not require transportation. We need this information for reporting purposes and to supply textbooks and health services for students who live in East Irondequoit but who do not attend public schools. Please indicate on your form that your child will not be requesting transportation.

Thank you for your prompt attention to requesting your child's transportation. If you have any questions, please call the Transportation Department at 339-1526.

Sincerely,

Kathleen F. Callon

Kathleen F. Callon
Director of Transportation



**CHARTER/PRIVATE/PAROCHIAL SCHOOL
Transportation/Attendance Form
2018-2019 School Year**



Applications for 2018-2019 school transportation for pupils residing in the East Irondequoit Central School District to Private/Parochial/Charter schools must be filed on or before **April 1, 2018** (except where a family moves into the district after April 1, 2018, in which case application must be made within 30 days after establishing residence in the district). East Irondequoit Central School District Transportation policy provides transportation for pupils in grades K-5 who live more than ¼ mile from school, grades 6-8 who live more than ¾ mile, and grades 9-12 who live more than 1 mile from school; unless policy is changed by voter approval in May. There is a fifteen-mile maximum for students attending private/parochial/charter schools. Transportation is provided on an equal basis to pupils in the public schools and those attending private/parochial/charter schools.

ANY FORMS NOT RECEIVED BY April 1, 2018 WILL NOT BE PROCESSED UNTIL AFTER THE START OF THE SCHOOL YEAR. TRANSPORTATION WILL BE PROVIDED ONLY IF THERE IS NO ADDITIONAL COST TO THE DISTRICT.

Please Note: A new application must be submitted yearly whether or not the student attended the same school during the previous school year. Forms must be submitted to the Transportation Department before service can be provided.

Please allow up to thirty days to accommodate this request.

PLEASE COMPLETE A SEPARATE SHEET FOR EACH SCHOOL IF YOU HAVE MORE THAN ONE CHILD AND THEY ATTEND DIFFERENT SCHOOLS.

To: Board of Education, East Irondequoit Central School District
Inasmuch as I am a resident of the East Irondequoit Central School District, I hereby request transportation for my child(ren) to and from the school attended as follows:

PLEASE PRINT

SCHOOL ATTENDING: _____ **SCHOOL HRS:** _____
AM PM

School Address: _____ Phone No. _____

Expectation: (Please circle one): *Walker* *Parent Transports* *Ride Bus*

Child's Name: _____	Date of Birth _____	Grade* 2018-19 _____
_____	_____	_____
_____	_____	_____

Home Address _____ **Zip Code:** _____ **Home Phone No.** _____

TRANSPORTATION WILL BE TO AND FROM HOME AREA UNLESS OTHERWISE SPECIFIED

Father's Name _____ Phone (H) _____ (W) _____
 Mother's Name _____ Phone (H) _____ (W) _____

If New Resident, Date of Residence: _____

Emergency Contact Information (in the event we are unable to contact parent(s)):
 Name: _____ Phone (H) _____ (W) _____
 Address: _____

Daycare Information (If applicable) – MUST BE LOCATED WITHIN SCHOOL DISTRICT BOUNDARY:
(Please circle one)

DAYCARE PROVIDER'S NAME: _____ **AM ONLY** **PM ONLY** **AM & PM**
 Address: _____ Phone No. _____

Parent/Guardian Signature: _____ Date: _____

Mail completed form to: **East Irondequoit School District, Transportation Office – Kathy Callon,
125 Kane Drive, Rochester, NY 14622**