



at Our Lady of Lourdes † Saint Anne  
We Are the Body of Christ  
Building the City of God

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April 2018

Dear Parents,

The Seton staff will soon begin the process of placing students in classes for the 2018-2019 school year. This is a comprehensive process as we strive to place each child in a learning environment that will best enhance his/her learning experience and provide a setting as comfortable as possible in which to work.

Our staff has created a new process that we believe is more conducive to a fair and equitable outcome. Along with our AIS Teachers, and School Nurse, I will meet with the present and future teachers of each group of students. We will take the learning style, social development, and peer relations of each child into consideration during our meeting. This is a complex and thoughtful process and I implore you to be accepting and compliant with our decision for your child.

Placement for each child will be made professionally and in the best interest of each child. To help facilitate our process, you are welcome to contribute any information about personality or learning styles that you would like for us to consider according to the following guidelines:

The information must be **in writing and addressed to the principal**— please do not make requests to your child's teacher as this places them in a very awkward position.

Please do not request personal appointments to discuss your child's placement. Requests for specific teachers will not be accepted.

All information must be received by the principal no later than May 4, 2018.

**I will not accept any written information from parents after the May 4 deadline.**

Please be assured that with or without a letter from you, the staff will carefully review each child's needs individually and select the classroom in which we believe he/she will learn best.

Your child's classroom teacher for the 2018-2019 school year will be identified in your August school packet.

Blessings,