

# Seton Virtual Classroom Expectations

<p><b>Prepare for Success</b></p>	<ul style="list-style-type: none"> <li>• Set up your device in a place that is <b>quiet and free of distractions</b>. For example, setting up your device in the living room with the TV on will not help you learn!</li> <li>• You are not allowed to be on your bed. You are expected to <b>sit in a chair at a desk or table</b>.</li> <li>• <b>Dress properly for participating in virtual classrooms</b>. Students may not wear pajamas/sleepwear during virtual class settings.</li> <li>• <b>Hair should be combed. Faces and hands should be clean.</b></li> <li>• <b>Eat before you ZOOM!</b> No eating or drinking during ZOOM sessions.</li> <li>• <b>You must be on time!</b> Just as in in-person school, if you are late you will be marked tardy.</li> <li>• If you don't log in, you will be marked absent.</li> </ul>
<p><b>Access Google Classroom</b></p>	<ul style="list-style-type: none"> <li>• <b>Access Google Classroom</b> at the beginning of each week.</li> <li>• Each of your teachers will use Google Classroom to provide you with weekly assignments.</li> <li>• You will need to access the Google Classroom to access these assignments, view resources to help you complete the work, and to submit the work for feedback and grading.</li> </ul>
<p><b>Connect with ZOOM</b></p> <p><b>Virtual Class Etiquette</b></p>	<p><b>Access ZOOM</b> at the beginning of each virtual class.</p> <ul style="list-style-type: none"> <li>• Each of your teachers will post a link on google classroom to his/her virtual classroom.</li> <li>• Click the link to join each virtual classroom when it is time for the class to start.</li> <li>• Remember to always use your Seton username and password to login.</li> <li>• <b>No changing your name on ZOOM!</b></li> </ul> <p><b>Be professional and respectful at all times</b> in the ZOOM Virtual Classroom. Virtual school follows the same expectations as in person school. Students are expected to be respectful and professional at all times.</p> <p>During each virtual class, students should:</p> <ul style="list-style-type: none"> <li>• Use the "hand" feature to <b>ask questions</b>, <b>answer questions</b> when called on, and <b>participate in discussions without interrupting</b> the teacher or other students.</li> <li>• Use appropriate language when communicating orally or via the chat feature in the virtual classroom.</li> <li>• Use the Chat box with your teacher only unless your teacher gives permission. <b>No chatting with classmates.</b></li> <li>• You may not use distracting behavior during class time on ZOOM. <b>If it's not ok in the school classroom, it's not ok on ZOOM. This is not play time.</b></li> </ul> <p>All aspects of the Seton Code of Conduct applies to Virtual School, including but not limited to the use of inappropriate language or gestures, bullying, etc.</p>
<p><b>For Success</b></p>	<ul style="list-style-type: none"> <li>• <b>Make a weekly "class schedule"</b> to help keep you on track. Every subject should be on your schedule.</li> <li>• As an example, if your teacher assigns you two classwork assignments per subject, it requires much more discipline and independence from students, because you will not have your teachers monitoring you as closely as when we are in school. Therefore, it is critical that you make a weekly "class schedule" for yourself and that you try to stick to it.</li> <li>• Reach out to your teachers for help when you need it. Your teachers will provide online "<b>Office Hours</b>" to provide extra help for students who need it. Pay attention to Google Classroom to find out when your teacher will be available each week so that you can take advantage of their help.</li> </ul>
<p><b>Submit Assignments on Time</b></p>	<ul style="list-style-type: none"> <li>• <b>Submit weekly assignments no later than 2:00 pm</b> each Friday; <b>earlier is always okay</b>.</li> <li>• Each week you will be assigned at least two classwork assignments in each subject and one assessment in each subject. You can complete the work and hand it in at your own pace, but all assignments must be uploaded by Friday at 2:00 pm.</li> </ul>
<p><b>Review, Revise &amp; Be Rewarded</b></p>	<ul style="list-style-type: none"> <li>• Review written feedback from your teachers and check your grades regularly. Your teachers will continue to give you feedback and grades just as if you were in school.</li> <li>• Review your feedback and check grades in Google Classroom regularly to monitor your progress and achieve your best!</li> </ul>

